

Kentucky Applied Behavior Analyst Licensing Board

June 27, 2011

A regular meeting of the Kentucky Applied Behavior Analyst Licensing Board was conducted on June 27, 2011 at the Office of Occupations and Professions, in Frankfort, Kentucky.

<u>Members Present</u> Dr. Nic Weatherly, Ph.D., Chairman Dr. Shelli Deskins, Ph.D., Vice Chair Dr. Edward Parker, Ph.D. Anne Gregory, Secretary (via conference call) Dr. David Bicard, P.h.D.	<u>Occupations and Professions Personnel</u> Lindsey Lane, Board Administrator <u>Others</u> Mark Brengelman, Office of the Attorney General Amanda Ralston
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Call to Order

Dr. Weatherly called the meeting to order at 10:16am.

Dr. Bicard submitted a Resignation Letter to the Board. Dr. Bicard will be moving out of state and no longer able to serve as a Board Member.

Approval of Minutes

Minutes of the May 23, 2011 meeting were presented for the Board's review. Dr. Parker made a motion to approve the minutes subject to a minor revision that needs to be made by the Board Administrator. Dr. Bicard seconded that motion and it carried unanimously.

Executive Director's Report

There was no Executive Directors Report for the June meeting. Assistant Attorney General Mark Brengelman expressed the need for the Board to make some decisions regarding necessary expenses and receiving mileage reimbursement now that the Board is collecting fees for applications. Dr. Deskins made a motion for the Office of Occupations and Professions to go ahead and reimburse the Board for all back dated mileage incurred during travel. Dr. Parker seconded that motion and it carried.

Board Counsel Report

Mr. Brengelman informed the Board they need to begin working on a Per Diem Regulation and they still need to complete the Supervision Regulations. They will work on these two items in the July meeting.

Old Business

The Board looked over the current application for licensure. Dr. Deskins brought in a checklist for the Board to review and begin using to identify missing documents from applications for licensure. Ms. Lane will make a revised checklist and provide it to the Board for future use. Dr. Weatherly will look over the current website and make recommendations in the July meeting. The Board wants all applicants to utilize the website for Regulation information and updated applications and forms.

The issue of completing the Supervision Regulations was tabled until the July meeting when all members will be present. *****

New Business

Ms. Lane presented the Board with three new applications. The Board reviewed the following:

Dr. Shelli Deskins – Dr. Bicard made a motion to approve her application for Temporary Licensed Behavior Analyst pending the Board receiving proof of her online course work. Ms. Gregory seconded that motion and it carried. Ms. Deskins recused herself.

Kristen Hudson – Dr. Parker made a motion to approve. Dr. Deskins seconded that motion and it carried.

Amanda Ralston – Dr. Parker made a motion to approve pending Supervision information submitted to the Board. Dr. Deskins seconded that motion and it carried.

Ms. Lane asked the Board how the Temporary License would work and what the requirements were. Dr. Parker explained that the temporary license has everything enclosed but still needs the Supervision hours.

Travel and Per Diem

Dr. Parker made a motion to approve travel and per diem for today's meeting. Ms. Gregory seconded that motion and it carried unanimously.

Adjournment

Dr. Bittman made a motion to adjourn the meeting. Ms. Gregory seconded that motion and it carried unanimously.

Meeting adjourned at 12:56pm.